

**DCSA Club/Society Budget Questionnaire and Claims Form
2006-2007**

1. Name of Club/Society:.....

Contact details:

2. Name of Captain/President:.....

3. Email address of Captain/President:.....

4. Name of Secretary:.....

5. Email address of Secretary:.....

6. Name of Treasurer:.....

7. Email address of Treasurer:.....

Details of Club/Society:

8. Approximate number of members or affiliates who were involved in club/society activities in 2005-2006 (if applicable):

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9. How many members or affiliates were from Colleges other than Darwin?

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10. Which Colleges?

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11. How often do Club/Society activities occur?

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12. Does your Club require grounds or rooms which have to be paid for?

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13. If so, is there one yearly payment or are they rented as needed?

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2005-2006 Finances:

14. Amount received from DCSA budget 2005-2006:

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15. Total spent out of allocated budget:

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16. Approximate expenditure per member 2005-2006:

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17. Were funds obtained from other sources (e.g. sponsorship or fund-raising events)?

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18. If so, please state from where the funds came and how much they totalled:

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Expenses claims for 2006-2007:

19. Amount claimed for 2006-2007, including specific expenditures and probable spending:

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20. Declaration:

I understand that if I give information that is inaccurate or incomplete, it may adversely affect the Club/Society claim. I declare that the information given on this form is correct and complete.

Signature..... Printed Name.....

Date

21. Small print:

This questionnaire and claim form is used by the DCSA Executive Committee to judge monetary allocations for Darwin Clubs and Societies in the coming year. Failure to complete this form will result in the Committee having to judge your allocation on incomplete information and may result in allocation problems. N.B. Please note that since the acceptance of the new DCSA constitution in the May 1990 Referendum, all Clubs and Societies must fill in an approved Constitution for ratification by the DCSA Committee and General Meeting. In failing to do so the DCSA cannot allocate your Club or Society any money for the forthcoming year.