

DCSA Minutes

18th July 2006

Present

Scott - International
Tomas - Ents
Jenny – Council Rep
Patrick - Punts
Will – Council Rep
Mike – Bar
Caren - Women's
Robin - LGBT
Sarah – President
Nico - Welfare
Svetlana - Treasurer

Apologies

Graham – Sports
Ros – Secretary
Joab – Communications

Lets Rock'n Roll

Items discussed:

- 1) Open positions for GU By-Elections: Welfare, Families, International also Graduate Women's Rep for Women's Union position open
 - a. Suggested to recommend to people to get involved
 - b. On line elections to be held Aug 1-2
- 2) Meeting with Bursar – Sarah and Svetlana
 - a. Received copy of the constitution, it was passed around
 - b. Noted remit of the DCSA promote interests and welfare of students.
 - c. Need to list affiliate organisations - so far only ones known GU and CUSU
 - d. Need to find Senior Treasure – asked one of the fellows, awaiting response
 - e. May Ball 350 people – not to be called May Ball – tickets may be sold to members only.
 - i. Opposed to fact that we can't have ball – to be checked by Ruth McKnight – and Bursar
 - ii. Asked if it is a separate license?
 1. Clarification about current license requirements
 - a. Private license only allows up to 500
 - b. Otherwise would have had to get professional license

- 3) Budget Guidelines - Svetlana
 - a. Budget Sent out end of October
 - b. 1st Nov – 1st Nov budget period
 - c. Two methods of expense payments
 - i. Payment directly to company
 - ii. Pay expenses and claim for reimbursement
 - d. All forms on web and at porters lodge
 - i. Tape 4 sides of receipt to back of form (scotch and box to put receipts in at porters lodge)
 - ii. If you can't get receipt - fill in DCSA receipt
 1. signature of person who received money required
 - e. Can check amount left in budget by contacting treasurer
 - f. Reimbursements will take several days
 - g. LGBT asked about budget for fresher week as currently there is no official budget
 - i. Items approved at DCSA meetings can be claimed for outside of budget
 - h. Fresher's week is always going to come at end of budget year.
 - i. Potentially funds set aside by DCSA for fresher's week
- 4) LGBT - Robin
 - a. Recent event went well – turn out of ~ 10 people – overall pleased.
 - b. CUSU LGBT Campaign had been found difficult to deal with
 - i. Not cooperative and defensive
 - ii. Had considered disassociating – but in order to maintain status quo have agreed to maintain affiliation
 - iii. President asked to see any correspondence to CUSU prior to being sent
- 5) Welfare – Nico
 - a. Follow-up on how to dispense condoms that are currently in DCSA office
 - i. Suggested to pass them out at fresher's week or major event such as world AIDS day
 1. potentially seen as offensive
 2. could be placed discreetly at porters lodge
 - a. Suggested to do test run at porters lodge
 - b. Agreed to use for particular event - Worlds Aids Day/Week
 - ii. Secondary issue raised: Is it DCSAs responsibility to supply condoms to general college population
 1. Welfare seen as important issue
 2. Street price of condoms high for students
 3. Felt providing either free or at cost should be considered
 4. Machine in toilets providing them at cost seems appropriate solution
 - a. Potential objection to condom machines
 - b. Nico to follow up with bursar regarding dispensing machine
 - b. Hygiene – Cleaning complaints
 - i. Summoned to Sandra regarding complaint from housekeepers about mouldy and rotten food in kitchens; not cleaners job
 1. Notice posted in Darwin Newsletter

- a. Student response in writing (Cleaners not cleaning – mop don't clean loos – wipe but don't clean kitchens – place food in drains etc).
- b. visited housekeeper
 - i. can't do anything about note as it is anonymous
 - ii. if there is a name and location involved – can follow up – but without details difficult – she will act on any complaint – but needs details to follow up complaints – unsigned complaints are binned
 - iii. milk being stolen might have been stolen by people in guest rooms
 - 1. asked if they could supply UHT milk - but more expensive – if the problem continues – will look in to UHT milk
 - 2. Solution suggested - maintenance form system - can fill in form and use for housekeeping and put it in housekeeper box
 - a. change form title to maintenance and housekeeping
 - b. put it in handbook
 - i. new handbook being prepared by president
 - iv. double occupancy problem... serious problems – bursar requested names and room numbers – housekeeper may do that from next year
 - 1. guests beyond allotted amount of days putting strain on common areas
 - 2. guidelines to be stressed in handbook
 - v. recycling – no one puts them out
 - 1. not cleaners job – occupants job
 - 2. will note next year where closest recycling points are
 - a. system of green officers not set up from outset of term
 - b. Sarah to make sure system of green officers gets set up properly next term
- c. Library committee
 - i. Fire alarm sounded – no one took it seriously and didn't evacuate
 - ii. Found non-Darwin members in library
 - iii. Partners are using library
 - iv. Health and safety, security, upkeep fees, bandwidth (demand)
 - v. How does DCSA feel about it
 - 1. acceptable to visit – walk in tours
 - 2. limited families/partners seem acceptable - need visitors book sign in – one guest allowed

3. not acceptable for non-members to be using excessive resources
- 6) Punts – Patrick
 - a. Canoe in Granta – owe money from last year and this year fees - \$100/year total \$200 owed (recollection that a woman named Kat paid 2 years ago)
 - i. Commercial customers charged 300-400 mooring + additional storage fees
 - ii. Options
 1. pay take canoe and moor it ourselves
 2. pay debt and keep mooring there
 3. refuse to pay
 - iii. Agreed to pay debt from budget – and move canoe to Darwin
 - iv. Agreed to get lock and chain
 - b. Canoe with hole is going to be disposed of
 - c. Scudamores sells used cushions; 4 for 80 pounds – approved to buy 8 for 160 pounds (Admiral will try to reduce costs)
 - d. Selwyn College has asked for access to punts
 - i. Agreed to check if there is anything to barter for (athletic venues etc.)
 - ii. Agreed to review potential options and report back
 - e. Pump – 70 pounds to cover large bailouts purchase request passed
 - f. Suggested it would be nice to have table(s) for the island -
 - i. talk to bursar about permanent feature (study and picnic table on island)
 - ii. benches on lawn – would be nice to have more
 - iii. tennis gallery – could be place might be nice to use
 1. Is it possible to put furniture there?
 2. Would it be safe?
 - 7) Calendars for remaining few agreed to raise price to 4.8 (removing subsidy)
 - 8) International– Scott
 - a. Budget deviation to cover successful International BBQ event - Approved
 - 9) Women’s – Caren
 - a. 15 people signed up for theatre\ picnic Aug 2
 - b. Kitchen has agreed to prepare picnic
 - 10) General agreement to change time of meetings to 19:30
 - 11) Date of next Meeting Aug 1 – 19:30