

DCSA Minutes

20th February 2007

Present

Sarah Hamylton (SH)	President
Rosienne Farrugia (RF)	Secretary
Caren Weinberg (CW)	Council Rep
Alice Hall (AH)	External
Graham Robinson (GR)	Sports
Bettina Schreck (BS)	Greens
Mikhail Kibalchenko (MK)	International
John Mifsud (JM)	Admiral
Tomás Ryan (TR)	Ents

Reporting

Rachel Eyre	May Ball Committee
Nick Healy	May Ball Committee

Apologies

Jenny Symonds (JS)	Ents
Will Flynn (WF)	Council Rep
Svetlana Yudina (SY)	Treasurer
Nico Petty (NP)	Welfare
Maja Ivankovic (MI)	Womens

Report on June Event/ May Ball – Friday 22nd June 2007

Rachel Eyre & Nick Healy

(re257@cam.ac.uk and nsh30@cam.ac.uk)

Rachel has contacted the city council and based on the info given us (the existence of the Temporary Event Notification Licence), Darwin College can have a May Ball instead of a June Event with a maximum of 499 people on site at any one time including staff. Free food and drink will be served. The Committee is thinking of trying to limit the staff to 100 people to be able to sell 350 - 400 tickets. Tickets will

cost between £60 and £70. The budget is currently being re-worked at £60 per ticket. The committee will send the definitive budget to SY.

Rachel also reported that the May ball committee will provide an H&S report to Bursar ASAP.

Some acts are already lined up. The islands will not be used in a major way, but the ball will have chauffeured punts and use most but not all the rooms in college.

The College Committee had suggested that since Darwin is a post-grad college it would be nice that to organise a day time more family inclusive event. DCSA thinks it is impractical to have a daytime garden party on the day of the ball because of the need to set up for the Ball.

The Ball Committee will need to organise a May Ball launch event next term or end of this term. A general May Ball whatsapp needs to be sent as people are starting to buy tickets to other Balls. Suggested date for the launch bop is March 17th. Rachel will discuss the details with the Ents Officers.

The committee is still looking for members to help in the organisation.

Rachel notes that the Bursar has been very supportive both in meetings with committee representatives and at college council.

Darwin Wear Sale

GR thanked CW and BS for help during the Darwin wear sale on Saturday. £900 worth of Darwin wear was sold.

Sports Day -10th March 2007

A preliminary time table has been drafted. Pitches are being booked. This time table is still very flexible and can change as needed to accommodate other teams. Running (not currently on the list) will be held at 3pm.

There was some concern about having the wine tasting at 3pm. GR will ask the organiser how late he can organise the event.

TR suggested we can have a punt race the Cambridge way vs the Oxford way. Since our punts will not be on the water yet, we will have to rent 2 punts.

AH recommended a 3 legged race or an egg and spoon race (maybe after the wine tasting) for a more comedy style competition.

Competitors will need access to showers etc. The shower at the end of the corridor was used previously. This has now been ripped out so we need to find new showers that can be used. People competing in sports at Kelsey Kerridge will use showers there.

A bus has been booked to pick up the Oxford people at midnight.

Ents, who are organising the bop after dinner, will need to sort out access to the bop. The Oxford guests will go to the bop for free. All Darwinians need to purchase a ticket beforehand. Tickets will be sold the week before the bop as no tickets will be sold on the night. Wristbands will be used to allow free movement of people whilst ensuring access can be monitored.

Brunch will be served in the common room between 9.30 and 10.30. Drinking water will be available throughout the day.

Contact numbers will be given to Oxford people in case anyone loses their way to and from events.

MK has been appointed co-ordinator of the even for the week preceding the event as GR will be on conference. GR will make sure to have everything sorted out and booked before the conference and will be contactable throughout the week.

Travelling between college and courts or boathouse will be on foot. A member from each team should be appointed to lead the teams to their respective sports grounds.

Tennis Courts

John Hooley has been setting up a tennis club. DCSA was reluctant to pay Newnham £500 when we were not guaranteed a ground at any time. Thus it was decided to pay court fees at the Ley's school for the 20 weeks till the end of the summer term. A cap of £640 – works out at 4 courts per week, 1 hr sessions till the end of the summer term – was set. If all the slots are not used then the money will not be spent. John Hooley is still keen on using Newnham provided Darwin students were guaranteed access to the courts and might talk to Newnham to see what can be arranged. Also, DCSA notes that this is a trial run to see if a decent number of people can be interested as paying £500 for the use of courts by one person is not practical.

Greens/Environmental

BS will be hosting a DCSA Environmental Committee meeting on the 1st March in Darwin College at 7.30pm. The objective of this meeting is to discuss our College's environmental aspects, and how to improve them. Some of the issues are:

- energy/resource consumption
- kitchen cleanliness and
- promoting good recycling practices amongst our peers
- recycling facilities: blue boxes for plastics; batteries

Any further ideas and suggestions are warmly welcomed. All resident green officers as well as all the DCSA exec are invited and encouraged to attend.

Spam

MK's international officer email has been changed due to the amount of spam being received on the old address. Spam is a problem on all the DCSA emails. Anyone who requires their addresses changed should email their name and current DCSA address to MK who will forward it to Espen. SH will follow it up

Punts

DCSA will need to discuss how to manage the punts accounts. We have the conservation fee to pay and also the Scudamore's storage and maintenance fee. Currently there is very little money in the account. It will be JM's first duty to discuss with the bursar what, if any, the college's contribution towards the punts is and what has happened to this in recent years and also why the punts account is separate to the DCSA account and if it needs to stay this way. This issue was raised by SY since the DCSA makes good for all punts' bills when there is not enough money in the punts' account.

DCSA office

DCSA office is immaculately clean thanks to JS who has given it a very good spring clean. The DCSA thanks Jenny.

Bar Chair

It has been noted by the DCSA that attendance by the bar chair to meetings is compulsory and this should be brought to the attention of the current bar chair. Especially since issues do come up which require his input.

International Evening and Food on Sundays

After the success of the international food event a number of people have commented (to BS) that it would be nice to have more DCSA organised events on a Sunday since kitchens are closed on Sundays. This could be tea and cake or a take away dinner. DCSA officers would need to take it in turns, maybe in pairs, to organise such events maybe once a month. On a Sunday afternoon this could also attract students with families.

Next meeting**Tuesday 13th March 2007 at 7.30pm in the Old Library**