

DCSA Minutes

23rd August 2005

<u>Present</u>	Katie Tanner (KT)	President
	Rosienne Farrugia (RF)	Secretary/Womens
	Claudia Crovace (CC)	Ents
	Martyn Dade-Robertson (MDR)	Comms
	Patrick Boner (PB)	Sports
	Will Flynn (WF)	Council Rep
	Peter J Brindle (Bursar)	College Bursar

<u>Apologies</u>	Julia Parker (JP)	Ents
	Melanie Keene (MK)	Treasurer
	Caroline Scott (CS)	Admiral
	Yuri Ji (YJ)	Welfare
	Chris Tighe (CT)	Greens
	Su Il In (SI)	Council Rep/Interantional

Recycling Policy

CT reported via email that he has been around college properties with the Clerk of Works and identified space for the new recycling boxes. Each kitchen will have 2 black boxes for paper, glass, tin cans and 1 blue box for plastics.

CT will go around all college houses on the eve of recycling collection to remind everyone to take out their recycling. This will hopefully help establish a recycling mentality

CT also believes that the green person policy – a green person in each house – should be kept going. But rather than allocate a room as the green room with the attached risk of the occupier not being particularly interested, CT will himself approach interested people in each property and ask for someone to volunteer to take on the role of greens person. Incentives for these people need to be discussed further.

Darwear Sale

PB is looking into ordering new Darwear stuff. He asked how much was spent on Dawear last year. KT remembers the expenditure being in the region of £4000, and suggested that instead of buying a whole new lot of all sizes, PB should check what

sizes we have run out and replenish those. And order more of the sizes which seem to go very fast – like ladies fit extra small.

It was also decided that the classic polos, hoodies etc with the college crest are the ones that sell best and as such we should stick to that type of Darwear at least initially. Later on we might consider getting some T-shirts printed with either the college crest or the DCSA logo. The logo needs to be sorted out first – decide if we will keep what we have and improve resolution, change colours etc or design something new.

Stationary and other items with the Darwin crest can also be ordered, particularly to include in the freshers' packs. MDR suggested splitting responsibility for the clothes and the other items. As sports offices PB should be responsible for the clothes and the stationary would be somebody else's job. This person still has to be identified.

DCSA will probably hold one Darwear sale at the end of the fresher's week.

BBQ

The BBQ has been delivered and JP has assembled it. It is currently stored in the punt shed. The booking system is set up and explained to the porters. The weekend porters still need to have the system explained to them.

A cleaning system needs to be organised. Maybe have a few sponges and cleaning fluid in a box that people can borrow to clean the BBQ after they are done. JP will be asked if she can sort this out. In the meantime RF will outline the cleaning instructions and leave a copy in the booking file in the porter's lodge and also send to KT for a special whatsup.

The BBQ is currently stored in the punt shed. The porters will issue the sunken punt key as the BBQ key for the time being. However the BBQ needs to be stored outside with its own chain and key. An eye-hook is already fixed to the wall outside the punt shed. We need to buy a chain and padlock. KT will ask the clerk of works for advice.

(It has occurred to me that if we leave the BBQ outside in the rain it will rust. Maybe we should re-evaluate the idea of locking it outside the punt shed and lock it somewhere with a bit more shelter)

Ents

CC has prepared a preliminary Bops and Events Calendar for next academic year. The time table is attached. CC reminded everyone that she is allowed to organise 3 Bops a term. A Bop being a formal organised event with Live music or DJ and a late night licence bar.

The Bursar pointed out that Ents officers have always been allowed 3 Bops a term. However, they can ask college council for permission to hold an extra Event. The Oktoberfest generally hosted by the Bar is one such Event. The standard procedure for these extra Events is for the DCSA to organise them, liaise with the Bar to see if it is possible and then the Bar emails the Bursar who then runs it by the college council. If

the college council agrees then the event can be held. Since the college council meets monthly, the Bursar needs advance notice of these extra Events.

Freshers Bop

This will be held the first weekend of full term. It will have to be a Members only function (partners, spouses etc welcome), and will be held in the dining room which has a higher capacity than the common room. The Bursar will check the exact number, which should be in the region of approximately 250 people. This will make it possible for all new Darwinians to attend the Bop.

Open Meeting – 6th September - New Liquor Licence Legislation

The Bursar gave the DCSA details on the licensing changes which will come into effect later this year.

The Colleges used to run on a Vice-Chancellor's Licence. The University Vice-Chancellor had the power to issue the colleges with the licence to have a bar. This self regulation of the colleges will disappear with the new legislation.

The two options under the new legislation are:

- 1) a premises licence
- 2) a registered club

In both cases the college needs someone with a personal licence. This licence is obtained after attending a licensing training course. The licence is for a period of 10 years and can then be renewed. As a holder of the Vice-Chancellor's licence the Bursar is eligible for the personal licence.

The Premises Licence

In the past, colleges needed licences for the showing of films, theatre events, music events, May balls. All had specific licences that needed to be applied for. All these licenses are going to be combined into the Premises Licence which costs £700 to get in the first instance and then a further £200 a year to renew. It also needs proper scale drawings of the premises, fire exits etc.

Under this licence, the college would be allowed to hold a May Ball for the usual 1100 people, even though a special day licence will be needed. However, the bar will need to be run by a Personal Licence holder. It can no longer be run on a voluntary basis by students. The college would need to run the bar through a bar manager who is a Personal Licence holder. Anyone working in the bar, even if they are students need to be put on the pay roll. The bar will need to generate the money for all the added salary expenditures and turn a profit. Invariably the prices of the drinks will go up. In principle anyone could buy drinks from Darwin Bar, however, the college will still enforce a members only policy.

The Registered Club

This is a private members' club. Anyone wishing to join needs to sign up for membership. A registered club can serve alcohol to its members without needing a premises or personal licence. However, as a registered club we are not allowed to

have an event of more than 500 people. This includes people who work part of the night and enjoy the remaining time as guests. A special licence will need to be obtained for this and the bar CANNOT be used unless a personal licence holder or deputies are running it the whole time.

With a registered club, students can still work in the bar and the bar will not need to generate the money to finance the salaries of the bar manager, bar workers etc. The bar will be as it is now – able to serve drinks only to members and their guests. There will need to be tighter control on who can buy drinks from the bar.

It is not yet clear whether as a college we will be able to apply to become a Registered Club. If this application is rejected we can still go for a premises licence. In both cases, but more so with a premises licence, the college can be subjected to unannounced check by the police and the safety officers.

The choice is whether we want to keep the May Ball and lose the bar as it is now or keep the bar as it is now and have a smaller May Event with a maximum of 500 guests.

Frank Young House Bike Scheme

Following last year's bike scheme the DCSA has been asked by college and by students living in Frank Young House to run a bike scheme to clear out the old bikes in Frank Young House.

KT has assigned this to WF and SI. Posters announcing this will be put up in Frank Young house reminding students to register their bikes. Unregistered bikes will be removed in a couple of weeks by the clerk of works.

Board Games

The DCSA intends to buy new board games for use by Darwin Students. Michelle To has offered to sell us about 10 games for £25. DCSA will buy these and MK will look into buying a few more games.

Sinking Punt

The sinking punt has been brought to the attention of RF. Last week CS talked to Scudamores to get it taken out of the water and the damage assessed. PB will go talk to Scudamores again and see how much it will cost to get the punt out of the water and into storage until DCSA decides whether it is worth fixing it or get it replaced.

Next DCSA meeting: Tuesday 6th September at 7.30pm in the Old Library

Followed by Open Meeting at 9pm in the Bar to discuss the new liquor licence

2005-2006 Bops and Events Calendar

Michaelmas Term

Sat 8th Oct	FRESHERS' BOP (dining hall + common room)	LATE BAR
Sat 29th Oct	HALLOWEEN BOP	LATE BAR
Sat 26th Nov	BOP	LATE BAR

Lent Term

Sat 21st Jan	1st BOP	LATE BAR
Sat 18th Feb	2nd bop	LATE BAR
Sat 4th Mar	3rd Bop	LATE BAR

Easter Term

Sat 28th Apr	1st Bop	LATE BAR
Sat 20th May	2nd Bop	LATE BAR
Sat 11th Jun	3rd Bop	LATE BAR