

DCSA Minutes

30th August 2006

<u>Present</u>	Sarah Hamylton (SH)	President
	Svetlana Yudina (SY)	Treasurer
	Rosienne Farrugia (RF)	Secretary
	Caren Weinberg (CW)	Womens
	Robin Usher (RU)	LBGT
	Graham Robinson (GR)	Sports
	Will Flynn (WF)	Council Rep
	Louis-Philippe Romer	Ents
<u>Apologies</u>	Patrick Boner (PB)	Punts
	Joab Rosenberg (JR)	Comms
	Nico Petty (NPY)	Welfare
	Jenny Symonds (JS)	Council Rep
	Thomas Ryan (TR)	Ents
	Mike Hoeing (MH)	Bar chair

Freshers Week Events

Freshers week will be between the 27th September and the 7th October.

Freshers fair will be held on 2 consecutive evenings with the sports societies and college clubs setting up tables in the dining hall after dinner. Probable dates: 16th and 17th October 2006.

Welcome desk. Last year the welcome desk was set up in the Old Library all day, every day for a week. On some days the desk was manned unnecessarily as no students arrived on that day. SH will check with deanery exactly when the new students are expected to arrive so that the freshers week and manning of the welcome desk can be planned. It is possible that this year the DCSA will man the welcome desk for only 3-4 full days. We will look into having tea and coffee available for the new arrivals in the reading room. Ideally the welcome desk will be set up in the Old Library like last year. SH will check with the Bursar.

Tours of the college need to be organised. Volunteers: RF (potentially), CW after the 13th of Oct. DCSA members are encouraged to volunteer or think of people who might be interested in volunteering.

Ents are organising the freshers bop. They will let SH have the planned dates for as many bops as possible for inclusion in the DCSA booklet.

RF to send updated lists of DCSA committee members to the relevant college offices.

Pigeon holes

The pigeon holes will be re-labelled to include the new students. SH has been asked to include a whatsapp message asking students to empty their pigeon holes as soon as possible.

LBGT Budget

Due to appointment later on in the year, last year the LBGT officer did not have an allocated budget. RU is working on budget request to give to SY for inclusion in November's budget. SY to send out the budget request outline that is usually given to presidents of clubs and societies.

SY: Budget Update

SY presented up to date data of how much money was allocated to all clubs and societies, how much has been spent and their current balance. An update on the DCSA money expenditure was also included.

SH commented that there is a sum allocated to pay for the meals of the external officer at exchange formal halls. Since Darwin has no external officer, the welfare officer organises these. SH suggested that the DCSA committee members could each organise and attend one of these.

CW asked SY to look into the formal hall exchange budget to check exactly on what the money is spent since a substantial sum is allocated

Calendars

Only 16 calendars are left for sale in the porter's lodge. It might be ideal to order more now to have them available for the freshers. SY will check to see if there is a minimum order and the DCSA will decide how many to order. SY will ask to see if it is possible to leave out the pages of the months already passed.

GR: Query about cleaning times

In Gwen Raverat house the cleaning staff clean the kitchens early in the morning when most students are having breakfast in the kitchen. GR would like to know from house keeping if the times the kitchens are cleaned could be shifted to later in the day when the kitchens are empty.

GR: Sports day

GR has contacted the sports officer at Wolfson who is planning on the 10th of March. GR will need to liaise with kitchens to see if a formal hall can be organised on that day. RF to send Julia Zacchai's email to GR. SH to remind LPR and TR that a bop is usually organised after formal hall on sports day.

WF: Tennis court usage query – Fenner's Court arrangement with Hugh's Hall

WF noted that to his knowledge very few students actually use the tennis courts at Fenner's. WF suggested it might be worth checking the details of the arrangement, see when it expires and if it is worth renewing.

LPR: Ents

LPR reported that the summer bop was a success with about 100 people attending. LPR and TR are putting together a calendar of bops and events for the coming academic year. The final schedule will need to be given to the Bursar by the start of September. SH will need a copy to include in the fresher's handbook.

Next meeting: Tuesday 14th September 2006 at 7.30pm in the Old Library