

DCSA Minutes

20th September 2005

<u><i>Present</i></u>	Katie Tanner (KT)	President
	Melanie Keene (MK)	Treasurer
	Rosienne Farrugia (RF)	Secretary/Womens
	Claudia Crovace (CC)	Ents
	Chris Tighe (CT)	Greens
	Su Il In (SI)	Council Rep/Interantional
	Will Flynn (WF)	Council Rep
	Patrick Boner (PB)	Sports
	Claudia Crovace (CC)	Ents
	Yuri Ji (YJ)	Welfare
<u><i>Apologies</i></u>	Martyn Dade-Robertson (MDR)	Comms

Ents

KT informed the committee that unfortunately Julia Parker has resigned from her post as Ents officer due to PhD commitments which make it impossible for her to be as active as she would like within the DCSA. A new Ents officer can be co-opted at least till the next round of elections. Since CC is looking for people to form an Ents sub-committee, the place can be offered to one of the sub-committee applicants.

Gym

PB reports that there is still money left over from that allocated for the refurbishment of the gym and with the multigym installed we can consider what else to purchase for the gym. Suggestions include a new stereo system and an elliptical walker. However, with the new multigym, the room is rather full and even once the old stepper is removed there will not be enough space to comfortably install and use an elliptical walker or a treadmill. KT pointed out that our gym is after all a small gym and Darwinians who want more exercising facilities generally subscribe to Fenners for about £35 a year.

It was concluded that there is no space for an elliptical walker or any other piece of major equipment. However, there is plenty of space and money for a stereo system. The sound system should not be placed on the floor where it generally gets kicked by people walking around and it needs to be secured.

Freshers' Fair

The fair will be held on Tuesday 11th October from 8pm to 9.30pm in the dining hall. PB needs help at 7.30pm to move the dining hall tables. CC, MK, CS and RF volunteered to help out.

CS asked whether a May Ball stand should be set up considering that we are not exactly sure what form the May Ball will take this year due to the change in the new licencing regulations. It was decided that a May Ball committee for this year should be recruited as some form of 'party' will be held in Darwin in June.

Darwin wear will also be available for sale during the freshers' fair

Co-ordinator for the Arts and Humanities lunchtime seminars

KT asked if any from the DCSA is interested in taking over the co-ordination of the seminars from Sarah. The post will also be advertised in the next whatsapp.

Freshers Bop – 8th October 2005

CC reported that all arrangements with St John's Ambulance brigade, the security firm, the porters, housekeeper, DJ for the common room and the bar have been finalised. Only Cambridge Sound and Light (CS&L) need to confirm delivery of sound equipment. All the equipment is available but CS&L are very busy on Saturday and might not be able to deliver. KT suggested that the CoW be asked if a college member of staff could pick up the equipment in the college van.

CC asked if college could help financially with the bop's expenses since we are having 3 security personnel and the flood in the bar cellar makes necessary the renting of sound equipment. KT will discuss this in a meeting with the bursar on Thursday.

On the evening of the bop CC will need volunteers at 7.15pm to move the tables in the dining hall. DCSA members are asked to give a hand. Help is also needed Friday afternoon to remove the portraits from the dining hall. College will appoint 1 member of staff to co-ordinate the removal. At least 5 strong students are needed to carry the portraits. CC will put a request in whatsapp.

Tickets for the bop will be on sale in the bar on Thursday 6th between 9pm and 11pm. Tickets will also be available at the door.

Entrance to the bop will be at the main college door, where a security will be on duty. The glass doors leading onto the spiral staircase will be kept closed and another security officer will be on duty there to ensure that nobody crashes the bop from there.

Freshers' Contact Scheme

CC asked if the contact scheme is going to be implemented. KT has a list of old students who have volunteered to help out. RF has a list of emails of all the freshers and will assign about 10 freshers to each old member and send out the emails.

Welcome desk

KT thanked everybody who helped on the welcome desk which was a great success. Many freshers were extremely pleased by the welcome they received. It was however felt that arrivals could maybe be scheduled better. If next year freshers were strongly encouraged to arrive by Friday of the arrival week, the DCSA and college could then organise a day long Orientation day on Saturday. The Orientation day could also be used as an incentive to get freshers to arrive within the set time period. This would make it possible to explain to all the freshers how college, study centre, dining hall, computer services etc work. Tours of college can be held, everyone can have lunch together, health talks can be given and the clubs advertise themselves. It is felt that freshers would be in a better position to absorb all this after they have had time to settle in rather than be bombarded with a huge amount of information as soon as they walk in through the doors. Also this would ensure that all freshers get all the information they need and running the welcome desk will be more manageable.

A Pizza Party at the Cow will be held on Tuesday the 25th of October to thank all those who helped out on the freshers desk. An email will be sent out to invite all the welcome desk workers.

Budget and November elections for 2005/2006

MK proposed Thursday the 27th of October for the open meeting at which the budget is discussed. All forms will be handed in by the 20th of October.

The DCSA November elections can then be held the following week – between the 1st and the 3rd of November.

Flood in the cellars

The committee was brought up to date as regards the recent flooding of the bar cellar where all the Ents equipment is stored. College is aware that the bar cellar floods once every few years. Unfortunately the Ents officers were not aware of this before the place flooded last week. The larger heavier Ents equipment which did not fit on the shelves was therefore ruined and will eventually need to be replaced. KT will be meeting with the bursar on Thursday 6th October and will check what is covered by insurance.

Renewal of Journal subscriptions

Most subscriptions will be maintained. MK suggested that the London Review of Books be added to the subscription list. Subscription to prospect might be terminated. RF will ask members if they want the subscription to be maintained or not. RF also asked the committee to email her suggestions for new subscriptions.

Punts

KT asked CS for an update on the punt situation. The stolen punt is still at Jesus Loch. CS could not punt it down herself since it has no pole. The guy who found it had therefore offered to punt it down end of last week but he has not yet delivered it. CS is now going to organise a punt rescue mission on Saturday and recruit some of the freshers. This will be combined with a scenic tour of The Backs by punt. It will be advertised in whatsapp.

The sunken punt is currently being repaired and will then be taken straight to storage since the punting season is almost over. CS has also received a quote for the storage of all the other punts.

CS is looking into purchasing a hand pump which can be used to pump put water in the eventuality of another sunken or flooded punt. It can be kept secured in the punt shed and signed out when needed via the porter's lodge. The pump will be bought as soon as possible even though the punting season is almost over. A system for its use will be set up in readiness for the next season.

Next meeting: Tuesday 18th October 2005 at 7.30pm in the Old Library

Budget Open Meeting: Thursday 27th October 2005 at 7.30pm in the Bar

November Elections: 1st – 3rd November 2005