

CLEANING BEFORE OPENING

- 1) Clean all three sinks thoroughly with a sponge and soap**
- 2) Rinse all three sinks with plenty of water**
- 3) Fill the sinks with water and the appropriate liquid**
- 4) Start washing the glasses**
- 5) Dispose of all bottles**
- 6) Wipe the counter with a cloth and surface cleaner**

**DO NOT START SERVING BEFORE
FINISHING THIS LIST**

CLEANING AFTER CLOSING

CLOSE PUNCTUALLY AT 11:50

- 1) Rinse all drip trays**
- 2) Drain both sinks. Rinse the dregs strainer. Take the washer out of the sink**
- 3) Spray ALL THREE sinks with the bleach spray provided (do not rinse)**
- 4) Wipe the counter and bottles fridge top with the surface cleaner spray.**
- 5) Throw all rubbish in the bin.**
- 6) Mop the floor (if there is any significant spillage)**