



DARWIN COLLEGE

LIBRARY COMMITTEE

A meeting of the Library Committee was held in 1 Newnham Terrace at 1 p.m. on 29 October 2008.

There were present Margaret Cone (Fellow Librarian), Espen Koht (Computer Officer), Alice Hall (Student Librarian), Deirdre Serjeantson (Munby Fellow), Calder Walton (Research Fellow), Elisabeth Leedham-Green (College Archivist).

Apologies had been received from Christopher Cullen.

1. The Minutes of the previous meeting had been circulated and were approved.
2. Under matters arising there was discussion as to possible solutions for the shortage of space for working on, and storing, the archives. The use of the eastern-most computer room in the Study Centre was mooted. EL-G would confer further with the Bursar and EK.
3. The Student Librarian presented her report, which had been circulated. Notable features included:
 - a large number of donations at the end of the last academical year, some of which had been added to stock and others placed in the new 'free books' box;
 - the DVD library was growing steadily, as was the number of borrowers;
 - the lost property area had been expanded and tidied and new areas created for new books and free books;
 - the notice boards had been rationalised with an amalgamation of prohibitive notices;
 - a request had been received from a Hughes Hall Ph.D. student requiring a carpet-free area in which to work. This had been approved by the Fellow Librarian and the Committee endorsed that approval.The recent stock check had revealed 198 missing books, of which the categories reaching double figures were philosophy, economics and commerce, US prose/20th-century literature and British/Irish 20th-century prose. The books in the Finley collection were being identified as such in the database so that they could be discounted from future stock-checks.

4. Under Any Other Business EL-G observed that the list of persons to be summoned in the event of an emergency should be updated on the disaster plan. This she undertook to do, after consultation.

5. The next meeting would be at 1 p.m. on 28 January 2009.