

## Darwin College Information Services Committee – Minutes

Meeting date: Wednesday 15 May 2018

Present: Miltos Allamanis, Alan Blackwell (chair), Andrzej Bugajski, Russell Cowburn, John Dix, Ronald Haynes, Espen Koht, KC Sivaramakrishnan, Charlotte Tumescheit, Sam Venn

*No declarations of interest were recorded*

Apologies: Ruben Drews, Advait Sarkar, Alexandra Brintrup,

### Minutes of the last meeting were approved. Matters arising:

Transfer of Darwin College Research Reports to Apollo repository still to be explored (action ABI)

GDPR implementation is in hand (JD, with advice from EK)

EK reported that “business continuity planning” is advanced by purpose-built server room at 51 Newnham Road, and plans for transition of services to West Cambridge Data Centre

### 788. Website update plans

It was agreed to continue with Drupal platform (migrating to v8), noting need for regular security patches.

EK suggested that next site update contract should include maintenance and renewal

Mobile navigation and rendering must be improved – currently clunky, with some bugs.

JD proposed that College Council review the branding guidelines on which current design is based. CT noted some college sites look more up to date

Should appeal to applicants as ‘natural home’ for PhDs, e.g. emphasizing research expertise of tutors

RH described three functions of college site as “library” (policy, info etc), “leaflet” (for applicants, donors) and “lounge” (members). EK noted extensive portal functionality such as bookings

Integration with student/alumni use of Facebook & other social media is important but problematic

SV noted alumni needs: easy event booking, update of data, donations – with pictures of people in buildings

### 789. DCSA

Nothing to report

### 790. College computing facilities

Rolling programme of networking infrastructure renewal has now replaced last component

EK is experimenting with student room sockets sharing the Eduroam VLAN, to support device interaction

Old Library presentation hardware (projection and audio) is being updated

### 791. University information systems

AB noted that the newly appointed head of UIS is a Darwin alumnus.

Implementation of data asset register for GDPR has been effective, because designed for collegiate university

RH reported new central systems available: 1) intrusion prevention (colleges are able to opt out); 2) service status update notifications are available from <https://status.uis.cam.ac.uk> 3) a self-service password recovery feature can be configured at <https://password.csx.cam.ac.uk>

### Date of next meeting:

Date in Michaelmas term (after start of term) to be confirmed

JD noted that annual business cycle should include preparation of a report to Council

Alan Blackwell  
17 May 2018